

PACKING SLIP GUIDE – Lord & Taylor

Introduction

This document outlines the packing slip that Lord & Taylor requires their suppliers to replicate when shipping orders for their program.

Page 4 includes an untouched version that you can use to design your version to match. Please match the design as closely as possible.

Page 5 includes call-outs for each of the data elements. These elements will match up with the details found below.

Notes:

- Suppliers must use the 5010 version of the 850 to receive all line-item color and title information. See page 3 for a sample.
- Hard-coded messages (such as #18 and #19 below) will not be sent on orders from Lord & Taylor but should be included on the packing slip in the position detailed below.

Logo = [https://commons.wikimedia.org/wiki/File:Lord %26 Taylor 2015 logo 2.svg](https://commons.wikimedia.org/wiki/File:Lord_%26_Taylor_2015_logo_2.svg)

Flat-file Field Name / EDI 85O 501O Segment

- 1: retailer_create_date/BEG05
- 2: po_number/BEG03
- 3: consumer_order_number/N902
- 4: ship_first_name/N201
- 5: ship_last_name/N202
- 6: ship_address_1/N301
- 7: ship_address_2/N302
- 8: ship_city/N401
- 9: ship_region/N402
- 10: ship_zip/N403
- 11: ship_country/N404
- 12: line_item_quantity: PO102
- 13: line_item_sku: SK qualifier - PO106, PO107
- 14: line_item_upc or line_item_ean: UP or EAN qualifier - PO108, PO109
- 15: line_item_title: PD qualifier - PO110, PO111
- 16: line_item_color: CL qualifier - LIN15, LIN16
- 17: line_item_size: IZ qualifier - LIN17, LIN18
- 18: The sum of the quantities from #12.
- 19: Print the following static content below the item information.

Thank you for choosing Lord & Taylor. Your purchase comes with our assurance that your satisfaction is our top priority. We are committed to making Lord & Taylor your favorite place to shop and look forward to serving you again soon. Enjoy your purchase!

If for any reason you are not satisfied with your order, you may return or exchange your original order along with the pack slip by following the instructions on our website:
<https://returns.lordandtaylor.com>.

Once your items are received, you will be refunded for them in the original form of tender.

All merchandise marked "Final Sale" is not eligible for returns or exchanges at lordandtaylor.com

Sample 850 in the 5010 version

ST*850*0001
BEG*00*SA*23480TT**20210526
CUR*BY*USD
REF*IA*1000014342
REF*ZZ**channel
REF*ZZ*0*test_flag
REF*ZZ**gift_flag
REF*ZZ*12222223*dsko_order_id
REF*ZZ*sending*dsko_order_status
REF*ZZ*1000000002*dsko_retailer_id
REF*ZZ*1000000001*dsko_supplier_id
REF*ZZ*Supplier A*dsko_supplier_name
REF*ZZ*2021-05-26T18:53:29+00:00*dsko_create_date
REF*ZZ*2021-05-26T18:58:01+00:00*dsko_last_update_date
REF*ZZ*Generic*dsko_ship_carrier
REF*ZZ*Ground*dsko_ship_method
REF*ZZ*UPCG*ship_service_level_code
REF*ZZ*GCG*dsko_shipping_service_level_code
REF*ZZ*MCU*dsko_warehouse_code
REF*ZZ*w60886d1dc0d5e605072099*dsko_warehouse_dsko_id
DTM*ACK*20210627*1740
DTM*175*20210628*1740
DTM*038*20210627*1740
DTM*003*20210723*0257
DTM*004*20210526*1740
DTM*074*20210610*0700
TD5*Z*ZZ*UPS*ZZ*Ground**ZZ*UPCG
TD4*OTD***Is a signature required for delivery?*N
N9*CO*1839179T
N1*ST*Tom Smith
N3*3 Westerre Parkway
N4*Richmond*VA*23233*US
PO1*0001*1*EA*47.46**SK*BOW-SHORT-2*UP*222333444444*BP*22233323*PD*Short
Bow*EM*1063171489
LIN*1063171489*SK*BOW-SHORT-2*UP*222333444444*****ZZ*22233323*CL*BLACK
LEATHER*IZ*8.5M*ZZ*0*****ZZ*0
CTT*1
SE*36*0001

Lord & Taylor

Order Date: 2021-03-16 12:35:34 MDT
 Purchase Order: 18955
 Consumer Order Number: 1029

Ship to
 Test Trsr
 1000
 New York, NY 10001
 US

PRODUCT	DESCRIPTION	QUANTITY
SKU: 2009SXMLJ-500405219 EAN: 0613053435219	Men's XRAY Hooded Faux-Leather Jacket - S - COGNAC Color: COGNAC Size: S	1
Total:		1

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Lord & Taylor

Order Date: 2021-03-16 12:35:34 MDT **1**
 Purchase Order: 18955 **2**
 Consumer Order Number: 1029 **3**

Ship to

Test Trsr **4 5**
 1000 **6 7**
 New York, NY 10001 **8 9 10**
 US **11**

PRODUCT	DESCRIPTION	QUANTITY
SKU: 2009SXMLJ-500405219 13 EAN: 0613053435219 14	Men's XRAY Hooded Faux-Leather Jacket - S - COGNAC 15 Color: COGNAC 16 Size: S 17	1 12
Total:		1 18

19

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