

# Required Fields by Workflow – Army & Air Force Exchange Service

## Introduction

The following are the various fields that Army & Air Force Exchange Service requires in order to onboard and send data through Rithum's platform.

These are the fields required by Army & Air Force Exchange Service for you to create any of this data within Rithum's platform. Note that these are fields required by Army & Air Force Exchange Service and may or may not overlap with Rithum's required fields.

**These Required Fields pertain to all import methods (i.e. EDI File, CSV file, XLS file, etc.).**

## Inventory

Field	CSV	EDI	Notes
SKU	sku	LIN*SK	
Quantity Available to Sell	quantity_available	QTY	

## Cancellation

Field	CSV	EDI	Notes
Purchase Order Number	po_number	PRF01	
Line Item Line Number	line_item_line_number	PO101	
Line Item Quantity	line_item_status_quantity	PO102	
Line Item SKU	line_item_sku	PO107	
Line Item Cancel Code	line_item_cancel_code	ISR03	

## Shipment

Field	CSV	EDI	Notes
Purchase Order Number	po_number	PRF01	
Package Ship Date	package_ship_date	DTM*011	
Shipping Service-level Code	shipping_service_level_code	TD508	
Package Tracking Number	package_tracking_number	REF*CN	
Ship-From Name	ship_from_name	N102	Either Ship-From Name, or both Ship-From First Name and Ship-From Last Name are required.
Ship-From First Name	ship_from_first_name	N102	Either Ship-From Name, or both Ship-From First Name and Ship-From Last Name are required.
Ship-From Last Name	ship_from_last_name	N102	Either Ship-From Name, or both Ship-From First Name and Ship-From Last Name are required.
Ship-From Address	ship_from_address	N301	Use this field for API integrations or manual Portal updates instead of Ship-From Address 1.
Ship-From Address 1	ship_from_address_1	N301	Use this field for EDI or flat-file (template) integrations instead of Ship-From Address.
Ship-From City	ship_from_city	N401	
Ship-From Region	ship_from_region	N402	
Ship-From Postal	ship_from_postal	N403	

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Field	CSV	EDI	Notes
Package SSCC Barcode	package_sscd_barcode	MAN*GM	Drop-ship partners can use Customer Order Number in this field.
Line Item SKU	line_item_sku	LIN03	
Line Item Quantity	line_item_quantity	SN102	

## Invoice

**Important: The following fields are the ONLY fields to send to Army & Air Force Exchange Service for your invoices. Do not send any additional fields. If you send additional fields, your invoices will fail.**

Field	CSV	EDI	Notes
Invoice Date	invoice_date	BIG01	
Invoice ID	invoice_id	BIG02	Do not include dashes ( - ). For example, use 12345678 instead of 12-345678.
Purchase Order Number	po_number	BIG04	
Invoice Terms Type	invoice_terms_type	ITD01	Must use <b>01</b> for Basic (two digits required).
Invoice Terms Net Days	invoice_terms_net_days	ITD07	
Line Item Basis of Unit Price	line_item_basis_of_unit_price	IT105	
Line Item Quantity	line_item_quantity	IT102	
Line Item Unit Price	line_item_unit_price	IT104	
Line Item SKU	line_item_sku	IT107	
Invoice Total Amount	invoice_total_amount	TDS01	
Ship-To Name	ship_to_name	N1*ST	

Field	CSV	EDI	Notes
Ship-To Address	ship_to_address	N301	Use this field for API integrations or manual Portal updates instead of Ship-To Address 1.
Ship-To Address 1	ship_to_address_1	N301	Use this field for EDI or flat-file (template) integrations instead of Ship-To Address.
Ship-To City	ship_to_city	N401	
Ship-To Region	ship_to_region	N402	
Ship-To Postal Code	ship_to_postal	N403	
Ship-To Country	ship_to_country	N404	
Invoice Handling Amount	invoice_handling_amount	AMT*OH	<u>Only</u> used for suppliers charging drop-ship fees at the order level, as written in the agreement.
Invoice Freight Amount	invoice_freight_amount	SAC*D240	<u>Only</u> used for suppliers charging drop-ship fees at the order level, as written in the agreement.
Shipping Service-level Code	shipping_service_level_code	REF*ZZ*[shipping_service_level_code]	Must be included if you are shipping from the invoice through the Rithum web application.
Ship Carrier	ship_carrier	REF*ZZ*[ship_carrier]	Must be included if you are shipping from the invoice through the Rithum web application.

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Field	CSV	EDI	Notes
Ship Method	ship_method	REF*ZZ*[ship_method]	Must be included if you are shipping from the invoice through the Rithum web application.